



payroll

## FREE SOFTWARE TRY BEFORE YOU BUY

Affordable, simple and user-friendly • Outsourced payroll solutions to meet your needs  
Software and payroll environment training

### 2016 IMPORTANT DATES TO REMEMBER

ADVERT:  
w = 143mm  
h = 128mm

#### MARCH 2016

DOWNLOAD  
VANILLA PAYROLL  
2017 TODAY!

S	M	T	W	T	F	S
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

#### APRIL 2016

(SHADED)  
ANNUAL  
SUBMISSIONS  
BEGIN

S	M	T	W	T	F	S
					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

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#### MAY 2016

(SHADED)  
ANNUAL  
SUBMISSIONS  
END

S	M	T	W	T	F	S
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

#### JUNE 2016

S	M	T	W	T	F	S
			01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

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#### JULY 2016

S	M	T	W	T	F	S
					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

#### AUGUST 2016

S	M	T	W	T	F	S
	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

ADVERT:  
w = 143mm  
h = 128mm

#### SEPT 2016

(SHADED)  
BI-ANNUAL  
SUBMISSIONS  
BEGIN

S	M	T	W	T	F	S
				01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

#### OCT 2016

(SHADED)  
BI-ANNUAL  
SUBMISSIONS  
END

S	M	T	W	T	F	S
30	31					01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

ADVERT:  
w = 143mm  
h = 128mm

#### NOVEMBER 2016

S	M	T	W	T	F	S
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

#### DECEMBER 2016

S	M	T	W	T	F	S
				01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

ADVERT:  
w = 143mm  
h = 128mm

#### JANUARY 2017

S	M	T	W	T	F	S
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

#### FEBRUARY 2017

S	M	T	W	T	F	S
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

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PLEASE USE THE KEY BELOW TO CROSS-REFERENCE IMPORTANT DATES. ALL DATES PRESENTED HEREIN ARE CORRECT AT TIME OF GOING TO PRESS.

PUBLIC HOLIDAYS		EMP201	SUBMISSIONS
01 JAN	New Year's Day	07 JAN	ANNUAL SUBMISSIONS: 1 APR 2016 – 31 MAY 2016
21 MAR	Human Rights Day	05 FEB	
25 MAR	Good Friday	24 SEP	BI-ANNUAL SUBMISSIONS: 1 SEP 2016 – 29 OCT 2016
28 MAR	Family Day	16 DEC	
27 APR	Freedom Day	25 DEC	
01 MAY	Workers Day	26 DEC	
02 MAY	Public Holiday	16 JUN	
		09 AUG	
		24 SEP	
		16 DEC	
		25 DEC	
		26 DEC	
		07 JAN	
		07 MAR	
		07 APR	
		06 MAY	
		07 JUN	
		06 JAN	
		08 JUL	
		07 FEB	